



DEPARTMENT OF CONSERVATION AND RECREATION PERMIT APPLICATION FEE  
FORM  
EFFECTIVE SEPTEMBER 2004

INSTRUCTIONS

Applicants for an individual Virginia Stormwater Management Program (VSMP) Permit is required to pay permit application fees. Fees are also required for registration for coverage under General Permits. Fees must be paid when applications for permit issuance, reissuance\* or modification are submitted. Applications will be considered incomplete if the proper fee is not paid and will not be processed until the fee is received. (\* - the reissuance fee does not apply to VSMP - see the fee schedule included with this form for details.)

The permit fee schedule is included with this form. Fees for permit issuance or reissuance and for permit modification are included. Once you have determined the fee for the type of application you are submitting, complete this form. The original copy of the form and your check or money order payable to "Treasurer of Virginia" should be mailed to:

Department of Conservation and Recreation  
Division of Finance, Accounts Payable  
203 Governor Street  
Richmond, Virginia 23219

A copy of the form and a copy of your check or money order should accompany the permit application. You should retain a copy for your records. Please direct any questions regarding this form or fee payment to the Urban Programs Section of the Department of Conservation and Recreation at (804) 786-3998.

APPLICANT NAME: \_\_\_\_\_ SSN/FIN: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

DAYTIME PHONE: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

FACILITY/ACTIVITY NAME: \_\_\_\_\_

LOCATION: \_\_\_\_\_

TYPE OF PERMIT APPLIED FOR

(from Fee Schedule): \_\_\_\_\_

TYPE OF ACTION: \_\_\_\_\_ New Issuance \_\_\_\_\_ Reissuance \_\_\_\_\_ Modification

AMOUNT OF FEE SUBMITTED

(from Fee Schedule): \_\_\_\_\_

EXISTING PERMIT NUMBER (if applicable): \_\_\_\_\_

FOR DCR USE ONLY
Date: _____ DC #: _____

## FEE SCHEDULES

**A. VSMP Permits.** Applications for issuance of new individual VSMP permits, and for permittee initiated major modifications that occur (and become effective) before the stated permit expiration date. [NOTE: VSMP permittees pay an Annual Permit Maintenance Fee instead of a reapplication fee. The permittee is billed separately by DCR for the Annual Permit Maintenance Fee.]

TYPE OF PERMIT	ISSUANCE	MODIFICATION
VSMP Municipal Stormwater / MS4 Individual (Large and Medium)	\$21,300	\$10,650
VSMP Municipal Stormwater / MS4 Individual (Small)	\$2,000	\$1,000

**B. Registration Statements for VSMP General Permit Coverage.** The fee for filing a permit application (registration statement) for coverage under a VSMP stormwater general permit issued by the permit issuing authority.

TYPE OF PERMIT	ISSUANCE
VSMP Municipal Stormwater / MS4 General Permit (Small)	\$600
VSMP General / Stormwater Management - Phase I Land Clearing ("Large" Construction Activity - Sites or common plans of development equal to or greater than 5 acres)	\$500
VSMP General / Stormwater Management - Phase II Land Clearing ("Small" Construction Activity - Sites or common plans of development equal to or greater than 1 acre and less than 5 Acres)	\$300

**C. Permit Maintenance Fees.** The annual permit maintenance fees apply to each VSMP permit identified below, including expired permits that have been administratively continued.

TYPE OF PERMIT	MAINTENANCE
VSMP Municipal Stormwater / MS4 (Large and Medium)	\$3,800
VSMP Municipal Stormwater / MS4 Individual (Small)	\$400
VSMP General / Stormwater Management - Phase I Land Clearing ("Large" Construction Activity - Sites or common plans of development equal to or greater than 5 acres)	\$0
VSMP General / Stormwater Management - Phase II Land Clearing ("Small" Construction Activity - Sites or common plans of development equal to or greater than 1 acre and less than 5 Acres)	\$0